

Election Notification 2019-20

COCHIN UNIVERSITY UNION COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY KOCHI-22

No.CUU/Election/2019-20

5.08.2019

Notification – Election to the General Council – Cochin University Union

Whereas it has become expedient to reconstitute the General Council of the Cochin University Union, it is notified for all concerned that elections to the different constituencies will be held as per the schedule notified. The general Council will consist of representatives of students of this university elected from among themselves as hereunder.

- a. One representative from each class/batch of full-time post graduate degree courses. Provided, however, in the case of courses where the total number of students for all the classes/batches put together does not exceed 10, there shall be only one representative for the course.
- b. One representative from each class/batch of full-time undergraduate degree courses provided however, in the case of courses where the total number of students for all the courses/batches put together does not exceed 10, there shall be only one representative for the course.
- c. Two representatives for all the full time research scholars under the university. Provided, however, if the total strength of full time research scholars does not exceed 10, there shall be only one representative for all of them.

As per the constitution of Cochin University Union amended as per the interim order of the Hon'ble Supreme Court in SLP (civil) No.24295/2004 dated 22.09.2005 and subsequent amendments by the university. The eligibility criteria for candidates are as follows:

- Under graduate students between the ages* of 17 and 22 may contest elections.
- For post graduate students the maximum age* limit to legitimately contest the election is 25 years
- For LL.M. and M.Phil students the maximum age* limit to legitimately contest the election is 28 years.
- For research students, the maximum age * limit to legitimately contest the election is 28 years.
- The candidates should not have any academic arrears in the year of contesting the election, as on the date of notification of election.

Contd.....2/-

- The candidates should have eighty percent of attendance in the previous year. Provided that the requirement of attendance and passing of examination is not applicable in the case of students of the first year of the courses.
- The candidate shall not have a previous criminal record that is he should not have been convicted of any criminal offence or misdemeanour. The candidate shall also not have been subjected to any disciplinary action by the University.
- The candidate must be a regular, full-time student of the college/University, the course duration being at least one year.

Election from the different constituencies **will be conducted as per the attached schedule** of election to the general council by the Heads/Directors/Principal of the departments/Schools concerned. **However election for the constituency of the full time research scholars will be conducted directly by the Chief Returning Officer through the Cochin University Union Office and the filled in nomination forms of the candidates to this constituency should be submitted to the Chief Returning Officer.**

All the full time research scholars of all departments in Thrikkakkara campus, Kuttanadu campus and Lake Side campus have to poll their votes in Cochin University Union office during **09.30 a.m. to 12.30 p.m. on the day of election, i.e. 20.08.2019**. The final electoral roll will be published on the Notice Board of the concerned Departments. The concerned Returning Officer/Head of the Departments should verify the list and election to the General Council will be conducted based on that list. List of full time Research Scholars will be published in the CUU Notice Board. The Returning Officers may make necessary arrangements to take required copies of the enclosures.

CHIEF RETURNING OFFICER

Kochi-22
05.08.2019

* Age as on 01.07.2019

Enclosures:

- 1) The schedule of the election to General Council.
- 2) The model of Nomination Paper.
- 3) The format for certificate from the HOD to be attached with nomination papers.
- 4) The model of ballot paper for the election.
- 5) The Form of intimation of Result of election.



COCHIN UNIVERSITY UNION
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
ELECTION TO COCHIN UNIVERSITY UNION 2019-20
SCHEDULE OF GENERAL COUNCIL ELECTION 2019-20

Sl. No.	Activity	Date/Time
1.	Requesting first list from Departments	01.07.2019
2.	Last date of payment of CUU fee	15.07.2019
3.	Publication of first list in the Dept notice board for U G / PG Courses and for research scholars at CUU Office	18.07.2019
4.	Corrections permitted upto -	26.07.2019
5.	Publication of final list in the Dept notice board for U G / PG Courses and for research scholars at CUU Office after corrections	29.07.2019
6.	Last date of sending final list to the CUU office	29.07.2019
7.	Publication of final list with constituency numbers in the Dept notice board for U G / PG Courses and for research scholars at CUU Office	05.08.2019
8.	Date of Notification of election	05.08.2019
9.	Last date and hour for receiving nominations	09.08.2019 2.00 pm
10.	Scrutiny of nomination	09.08.2019 02.00 pm
11.	Last date of withdrawal of nomination	13.08.2019; 12.00 Noon
12.	Publication of valid nomination	13.08.2019 02.00 pm
13.	Publication of final list of candidates	13.08.2019 03.00 pm
14.	Polling date & Time	20.08.2019 09.30 am to 12.30 pm
15.	Counting and declaration of results	20.08.2019 1.30 pm and results after counting
16.	Last date of receiving list of councilors from Departments with photograph in the University Union Office	On or before 21.08.2019 at 12.00 Noon

CHIEF RETURNING OFFICER

Cochin University Union Election 2019-20

Instructions for a free and fair Election process

The Election to the General Council of Cochin University Union shall be held on yearly basis as per the constitution/ rules/amendments governing Cochin University Union Elections (CUUE). Constituency wise Electoral rolls of members entitled to vote for the General Council have already been forwarded to departments/SOE/CUCEK of the University in accordance with the Articles IV to VIII & XV(6) & XV(8) of this constitution. The Heads of the departments/Institutions shall be the Returning Officers (RO) for election held by the Union in the respective constituencies under their control (Article XV-2). The election from the constituency of the research scholars will directly be controlled by the Chief Returning Officer (CRO).

As and when an election has to be conducted to the general Council, the CRO shall notify the same through a Notification and will be forwarded to the Returning Officers concerned. The Notification shall contain a Schedule of Election programme to be strictly followed by the ROs (Article XV-13). In addition to displaying the copies of Election Notification and schedule in the Notice Board, attention of students from each constituency be invited towards it and the same be ensured responsibly. An awareness may also be given to the students in advance regarding the date/time of receipt, scrutiny, publication and withdrawal of Nomination for smooth compliance of the election schedule. The Returning Officers are requested to have necessary arrangements for the required number of copies of Nomination papers, format of certificate from HOD and format of Intimation of Election results etc. After the scheduled date/time of withdrawal of nomination, a final list of validly nominated candidates should be displayed in the Notice board (Article XV-19(a)).

Election of a candidate from a constituency (Article XV -20)

If the number of candidate validly nominated and not withdrawn from a constituency does not exceed the number of vacancies to be filled by election, such candidates shall be declared to have been duly elected and the same may be intimated the CRO in the prescribed format along with other requirements as mentioned there in the election notification. If no candidate was nominated from a constituency till the date and time meant for it, the electorate shall be called upon to nominate one from among themselves and the Election Notification 2019 nomination papers be collected in the prescribed format and the one thus nominated be declared duly elected and the matter may be intimated the CRO with the other requirements as described already.

Contd....2/-

In a constituency, if the number of candidates validly nominated and not withdrawn exceeds the number of vacancies to be filled up, the need for polling arises there to elect the one with more votes (Article XV-21). The RO should then issue the ballot papers (the format is given with election notification) enlisting the names of all the candidate in the same order as in the final list of candidates validly nominated from that constituency to the electorate to vote for the candidate of their choice. The elector, after marking his/her vote for the candidate of choice in ballot paper in accordance with the direction from the RO is deposited in the Box provided for the purpose (XV-22). After the time fixed for polling, the RO shall close the ballot box and open at the time fixed for counting (XV-24). The ballot papers with valid votes -without uncertainty, are counted and others with of any uncertainty are considered as Invalid. The Invalid Ballot papers, with uncertain votes are endorsed as "INVALID" and such papers shall be kept separately (XV-25). The candidate or candidates equal in number to the number of vacancies of a constituency receiving the largest number of votes shall be declared duly elected. If two or more candidates receive equal number vote, and they cannot all be declared elected, the final election shall be by drawing lots (XV-26).

The result of the election should be intimated the CRO as detailed already. For more information any in this regard, feel free to contact the undersigned.

Kochi-22,
05.08.2019

CHIEF RETURNING OFFICER

Form 1

**COCHIN UNIVERSITY UNION
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
ELECTION OF MEMBERS TO THE GENERAL COUNCIL 2019-20**

*Affix recent passport
size photograph**

Nomination paper

Constituency No:	Name of Department:	Course:

I hereby nominate Mr./Ms.....course and semester
.....student in the University Department of.....
.....as a candidate for the election as a Member of the General Council of the
Cochin University Union 2019-20 from the Constituency No.....

- 1. Name of proposer :.....
- 2. Student/Research Scholar*:.....
- 3. Course and Semester :.....
- 4. Constituency No :.....

Signature of the Proposer with date

- 1. Name of the Seconder :.....
- 2. Student/Research Scholar*:.....
- 3. Course and Semester :.....
- 4. Constituency No :.....

Signature of the Seconder with date

I agree to serve as a member of the General Council of the **Cochin University Union 2019-20** if elected.

- 1. Name of the candidate :.....
- 2. Student/Research Scholar*:.....
- 3. Course and Semester :.....
- 4. Constituency No :.....

Place:

Date:

Signature of the Candidate with date

**An additional copy of the same photograph should be submitted along with this Nomination paper
Cochin University Union General Council Election 2019-20*

**COCHIN UNIVERSITY UNION
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
ELECTION OF MEMBERS TO THE GENERAL COUNCIL 2019-20**

CERTIFICATE FROM THE HEAD OF DEPARTMENT

Name of Department :

This is to certify that Mr. /Ms. of
.....Course and
semester of Constituency No.

1. Is..... Years of age* (Date of birth.....)
2. Does not have any academic arrears as on date of notification of election.
3. Has 80 percentage of attendance in the academic year
4. Has no criminal record to the best of my knowledge and has not been subjected to any disciplinary action by University.
5. Is a regular student of this department for course duration of at least one year.

Place:

Date:

Signature of Head of the Department

Seal

NB: Only persons of the same constituency can propose or second nominations
*Research Scholars should mention their date of registration for Ph.D. and the Department in which they are doing research. One person is allowed to propose/second only for one candidate. The requirement of attendance and passing of examination is not applicable in the case of first year students of a course.

*Age as on 01.07.2019

**COCHIN UNIVERSITY UNION
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
ELECTION OF MEMBERS TO THE GENERAL COUNCIL 2019-20**

CONSTITUENCY NO.

COURSE.....

BALLOT PAPER

How to cast vote? (Except Ph.D.) Put 'X' mark against the name of candidate preferred

Sl. No.	Name of candidate in English Alphabetical order	
1		
2		
3		
4		
5		
6.	None of the Above (NOTA)	

NB: Ballot paper should bear the signature of the **RETURNING OFFICER**.

COCHIN UNIVERSITY UNION
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
ELECTION OF MEMBERS TO THE GENERAL COUNCIL 2019-20

FORM FOR INTIMATION OF RESULTS

Constituency No. & Department	:		Photo Attested by the Head of the Department
Name of Elected member	:		
Course	:		
Semester	:		
Signature of Elected Member	:		

Place:

Date:

Certified and attested by Head of the Department