

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

KOCHI-682022

*Office of the Controller of Examinations*



No. CE/Misc/2018

03.09.2018

## **CIRCULAR**

Sub: Kerala Flood Disaster - conducting of 'Adalath' for providing the duplicate mark list/certificates in lieu of damaged/lost – reg.

Ref: Letter No. B2/190/2018/Higher Education dated 23.08.2018

1. The students who lost/damaged their documents due to the recently occurred flood can apply for the duplicate through the link [http://cusat.ac.in/view\\_news.php?id=2106](http://cusat.ac.in/view_news.php?id=2106) till **15.09.2018**
2. The fee for the marklist/certificates is exempted
3. Documents to be uploaded while submitting the application
  - (I) Scanned Copy of ID Proof
  - (II) Scanned Copy of Damaged Documents (Optional - for faster processing)
4. Those who cannot apply by online can also request for the same through the email id [controlex@cusat.ac.in](mailto:controlex@cusat.ac.in) and attach all necessary documents. The subject line should be invariably as 'FAST TRACK APPLICATION FOR NEW CERTIFICATE/ MARK LIST FOR FLOOD AFFECTED STUDENT'
5. The 'Adalath' for issuing the fresh/duplicate documents in lieu of damaged/lost for the flood affected victims will be conducted on **26.09.2018 and 27.09.2018**, as follows:

Name of Colleges	Date
<ol style="list-style-type: none"><li>1. School of Engineering, Trikkakara (B.Tech Courses)</li><li>2. Cochin University College of Engineering, Kuttanad(B.Tech Courses)</li><li>3. College of Engineering, Chengannur(B.Tech Courses)</li><li>4. College of Engineering, Kottarakkara(B.Tech Courses)</li><li>5. College of Engineering, Adoor(B.Tech Courses)</li><li>6. College of Engineering, Trikaripur(B.Tech Courses)</li><li>7. Model Engineering College(B.Tech Courses)</li><li>8. College of Engineering, Kalloppaara(B.Tech Courses)</li><li>9. Co-operative Institute of Technology, Vadakara(B.Tech Courses)</li><li>10. College of Engineering, Thalassery(B.Tech Courses)</li><li>11. College of Engineering, Kidangoor(B.Tech Courses)</li></ol>	<b>26.09.2018</b>

12.College of Engineering, Karunagapally(B.Tech Courses) 13.Sarabhai Institute Of Science and Technology(B.Tech Courses) 14.College of Engineering, Poonjar(B.Tech Courses) 15.College of Engineering, Munnar(B.Tech Courses) 16.College of Engineering,Cherthala(B.Tech Courses) 17.College of Engineering Attingal(B.Tech Courses) 18.College of Engineering Pathanapuram 19.M.G. College of Engineering(B.Tech Courses) 20.KVM CET Cherthala(B.Tech Courses)	<b>26.09.2018</b>
1. College of Engineering, Aranmula (B.Tech Courses) 2. T.K.M. Institute of Technology(B.Tech Courses) 3. Toc-H Institute of Science and Technology(B.Tech Courses) 4. College of Engineering, Perumon (B.Tech Courses) 5. TKM School of Architecture (B.Arch Courses) 6. MCAP Kazhakottom (B.Arch Courses) 7. Nizar Rahim and Mark School of Architecture Kollam (B.Arch Courses) 8. Dept of PS&T,CUSAT (B.Tech Courses) 9. Dept of Instrumentation, CUSAT (B.Tech Courses) 10.CIFNET (B.Fsc Courses) 11.Navy Courses (Degree/Diploma Courses) 12.Dept of Ship Technology (B.Tech Courses) 13.KMSME CUSAT (B.Tech Marine Engineering) 14.Ph.D Certificates 15.All Post Graduation Courses offered by the University (Departments/Recognized Institutions) 16.All other Institutions/Courses (if any)	<b>27.09.2018</b>

6. Time from **10.00 AM to 4.00 PM**
7. Venue : **Seminar Complex, Cochin University of Science and Technology**
8. For collecting the fresh documents the students has to come **in person** with the following documents
  1. Original Id proof (along with a copy)
  2. Damaged documents,(if any) , to be surrendered while receiving the fresh one.
  3. Certificate in the prescribed format (Annexure I)
  4. Acknowledgement form of the online application (Received by email)

For more details please contact to  
**04842862240,04842577109,0484282787**

*Dec 1*

**CONTROLLER OF EXAMINATIONS**

**Annexure I**

**CERTIFICATE**

Certified that the Mr/Mrs. .... a student  
of ..... course of Cochin University of Science and Technology with Register  
Number .....during .....(period of study) and residing  
at .....  
(Address) has been affected by the recent flood in Kerala, in which the following documents have been  
lost irrecoverably

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Place:  
Date :

Office Seal

Village Officer/Thasildar