

**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**KOCHI-682022**

*Office of the Controller of Examinations*



**PROCEDURE FOR VERIFICATION/AUTHENTICATION OF EDUCATIONAL  
CERTIFICATES**

I. Private Agencies/Firms within India requesting for Verification/Authentication of Educational Certificates issued by the University have to submit their **requests** to the CONTROLLER OF EXAMINATIONS, COCHIN UNIVERSITY OF SCIENCE & TECHNOLOGY, KOCHI - 682022 along with following documents:

1. Copies of degree/diplomas/titles/certificates/marklists issued by the University
2. Demand Draft of **₹645/- (Rupees Six Hundred and Forty Five only)** in favour of **REGISTRAR, COCHIN UNIVERSITY OF SCIENCE & TECHNOLOGY** payable at **Ernakulam**, being the Fee for Verification/Authentication of Certificates.

II. Agencies/Firms outside India should send their requests through the Office of the Ministry of External Affairs, Government of India (Indian Embassies, Consulates etc.) in their respective countries.

Verification/Authentication Report will be send to the applicant by post only. For more details contact 0484-2577109 or write to us on [controlex@cusat.ac.in](mailto:controlex@cusat.ac.in) or [controlexcusat@gmail.com](mailto:controlexcusat@gmail.com)

**JOINT REGISTRAR  
IN CHARGE OF  
CONTROLLER OF EXAMINATIONS**

Date 15.11.2019