

EXAMINATION WING**5% Fees Revision of Examination Related Services w.e.f 15/11/2019**

Sl. No	Particulars	Revised Fee
1	Cost of Application forms	
	Examination Registration	75
	Other than Examination Registration	130
2	Examination fee/paper both theory and practical	255
3	Subsequent appearance including Supplementary Examinations per paper	255
4	Special Supplementary (per paper)	580
5	Mark list per Semester (i) Original	130
	(ii) Duplicate	645
6	Revaluation /paper	455
7	Scrutiny/paper	160
8	Degree Certificate (including Application form fee, Convocation file)	1,260
9	Diploma Certificates (including Application form fee, Convocation file)	945
10	Provisional Certificate including Application form fee	330
11	Fee for copies of Answer script after revaluation	
	Cost of Application forms	130
	Photocopies of Ans. Scripts/subject	770
	Scheme and Key of valuation/subject	455
	Mark awarded by the Examiner/paper	100
12	Fee for External Improvement/paper	455
13	Consolidated Mark list	130
14	Fast Track Degree Certificate	1,575
15	Official Transcript	2,555
16	Attestation	
	i. Mark list per sheet	385
	ii. Degree/Diploma Certificate	645

17	Migration Certificate (including Application Form fee)	255
18	Fee for CGPA to Percentage Conversion Certificate	200
19	Fee for re-despatch of Degree certificate	190
20	Position/Rank Certificate	255
21	Verification of Mark list/Degree	645
22	Integrated Mark list (Single semester wise mark list in the case of prior to 2002 Admission candidates)	525
23	Confidential Mark list (to the Heads of Institutions before publication of results for the purpose of higher education / employment)	645
	For every additional copy of the confidential mark list	330
	Confidential Provisional Certificate list (to the Heads of Institutions before publication of results for the purpose of higher education / employment) (i) Employment purpose	455
	(ii) Educational purpose	255
24	Search Fees	
I	For issuing a statement of marks of a semester exam (i) Two years after the exam	645
	(ii) Ten years after the exam	1,285
	(iii) Twenty years or more after the exam	2,555
II	Fee for considering late applications Degree/Diplomas (i) After two year but before the expiry of 5 years from the year of passing	645
	(ii) After five years	1,285
III	For obtaining each certificate from exam wing other than Degree /Diploma Certificate/Mark list (i) After one year up to five year	330
	(ii) Five years after the exam	645
	(iii) Ten years after the exam	1,285
	(iv) Twenty or more years after the exam	1,925
25	Examination fees	
	(a) M.Tech (FT/PT)	645 per paper +1,605 for thesis/project
	(b) M.Phil for thesis/dissertation	1,925
	(c) ME (By Research for qualifying examination)	645

26	Project report / Dissertation	
	(i) UG	645
	(ii) PG	1,285
27	Viva Voce	
	(i) UG	255
	(ii) PG	330
28	Late Application	
	(i) for registration as Matriculate (ii) for recognition of exams (iii) for admission to examinations } Received within a period of 10 days after the prescribed date fixed for receipt of applications without fine	200
	(a) and thereafter fine for each day	15 per day
	(b) Superfine in addition to fine in exceptional cases with the recommendation of the Principal (But only up to 10 days before the commencement of the exam)	645
29	Readmission fee - UG Courses	1,285
	Readmission fee - PG Courses	1,925
30	Fee for applying for cancellation of examination	1,925
31	M.Tech Exam fee (Marine Engineering) I & II	4,865
	III	1,525
	IV	1,830
32	Fee for award of (D.Sc/D.Litt) (including cost of application, registration fee, despatch of Degree Certificate in convocation file)	1,905
33	Fee for external Mini Project Evaluation	255
34	M.Tech Supplementary Exam Fee (as per U.O. No. Ac.A4/9411/2016 dated 13.06.2016 irrespective of the year of admission)	645
35	Fee for supplying detailed marks of semester	330
36	Fee for issuing duplicate hall tickets	200
37	Fee for considering application for recognition of change of name in the University records/documents	1,285
38	Fee for early publication of the result based on the marks scored on Internal Improvement	5,795
39	Fee for Internal Improvement for all courses except B.Tech Marine Engineering	2,555 per paper
	Fee for Internal Improvement of B.Tech Marine Engineering	3,310 per paper
40	Recognition fee from students of recognized institutions to be collected along with exam fee – per semester	1,285

41	Examination fee for Diploma Course	515
42	Examination fee for Certificate Course	330
43	Condonation of shortage of attendance – (i) Shortage of 5 %	1,285
	(ii) Shortage of additional 5 %	2,435
44	Fee for Duplicate Migration Certificate (including cost of application form)	380
45	Fee for Attestation of copy of Rank Certificate	255
46	Fee for issuance of fresh Degree Certificate on surrender of tampered Degree Certificate	645 + search fee applicable as per University rules
47	Fee for issuance of back log summary certificate	1,050
48	Fee for supplying statement of marks	1,575
49	Fee for Convocation file	295
50	Fee for Certificate of eligibility (Ph.D Course Work Programme)	610
51	Fee for evaluation of Ph.D Thesis including application form fee	3320
52	Fee for Ph.D related Certificates (other than Degree/Provisional Certificates)	200 + search fee applicable as per University rules
53	Fee for evaluation – D.Sc/D.Litt/LLD	12,765
54	Fee for registration as Matriculate (including Application form fee)	330
55	Fee for recognition of Degree/Diploma of other Universities/Bodies (including Application form fee)	330
56	Fee for recognition of Degree/ Diploma of other Universities/Bodies (if applied after course completion)	525
57	Fee for Duplicate Degree Certificate	1260 + search fee applicable as per University rules
58	Fee for Bonafide Certificate	200
59	Fee for Bonafide Certificate (exclusively issued to Qatar Embassy)	645
60	Fee for issuing certificates not mentioned elsewhere	200

**Sd/-
CONTROLLER OF EXAMINATIONS**