

COCHIN UNIVERSITY OF SCIENE AND TECHNOLOGY

(Abstract)

Examinations - Issuance of Official Transcripts – Introduction of Electronic Delivery Mode – Sanctioned - Orders issued.

OFFICE OF THE CONTROLLER OF EXAMINATIONS

No.CE/General/2011 (Vol III)

Dated, Kochi – 22 27.07.2020

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Read: (1) U.O No. CE/General/2011(Vol III) dated 03.05.2019

(2) Orders of Vice Chancellor in File No. CE/Verification of Documents/2018

ORDER

The Official Transcripts issued from the University are presently delivering by the following modes

1. By Hand in sealed envelope
2. Through Registered India Post to the addressee
3. Through DHL Courier Service to the addressee

In the current scenario of the COVID – 19 pandemic restrictions, various requests/enquiries have been received from the students for the electronic delivery of Official Transcripts, since there is undue delay in sending through India Post or by Courier.

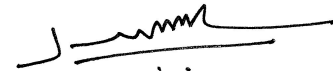
Having considered the above, sanction is accorded by the Vice Chancellor for the following:

1) the Secure File Transfer Protocol (SFTP) option shall also be adopted for delivering the electronic copy of Official Transcripts to World Education Services(WES) and also can be extended to other agencies/universities etc if they request for the same in future.

2) the PDF copy of the Oficial Transcript shall also be forwarded to the official email id of the Institution/University/Agency etc if requested by the student.

No additional charge will be levied for the electronic mode of delivery ie, the rate will continue as charged for delivery through Registered India Post.

Orders are issued accordingly



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CONTROLLER OF EXAMINATIONS

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